



Northern Territory Anti-Discrimination Commission

Training in Darwin

June 2015

Preventing Discrimination, Harassment and Bullying for Managers and Supervisors

Who should attend: Managers and other staff who wish to improve their knowledge and skills in preventing discrimination, harassment and bullying in the workplace

Content: Legislation regarding discrimination, harassment and bullying and vicarious liability of individuals and organisations; the role and responsibility of the Manager/Supervisor in fostering and monitoring a positive workplace culture; managing and taking action against unacceptable behaviour.

Duration: Half day workshop

Cost (incl GST): \$300 p/p (M/T or A/T provided)

Date Darwin: Mon 15 June 2015 (9am to 12:30pm)

Venue Darwin: NDS Conference Room
Level 2, 43 Cavenagh Street, Darwin

Anti-Discrimination, Harassment and Bullying

Who should attend: Any person interested in developing their knowledge of Anti-Discrimination Law and its application in the workplace and those who wish to become Contact Officers or Trainers in their Organisation in Anti-Discrimination.

Content: The NT Anti Discrimination Act and how it affects you and your organisation including the provision of services; the functions and role of the Anti-Discrimination Commission; differences between harassment and bullying and what is acceptable behaviour; your rights and responsibilities; support strategies.

Duration: Half day workshop

Cost (incl GST): \$300 p/p (M/T or A/T provided)

Date Darwin: Tues 16 June 2015 (8:30am to 12pm)

Venue Darwin: NDS Conference Room
Level 2, 43 Cavenagh Street, Darwin

Contact Officer Role

Who should attend: Staff who are undertaking the role of Contact Officer in their organisation.

Prerequisite: Anti-Discrimination, Harassment and Bullying Course or the Preventing Discrimination, Harassment and Bullying for Managers and Supervisors (refer to other courses).

Content: The role and function of a Contact Officer; skills, knowledge and resources to act as a first point of contact in dealing with complaints, provision of support and information to workers with a grievance; conducting respectful first point of contact interviews.

Duration: Half day workshop

Cost (incl GST): \$300 p/p (M/T or A/T provided)

Date Darwin: Tues 16 June 2015 (1pm to 4:30pm)

Venue Darwin: NDS Conference Room
Level 2, 43 Cavenagh Street, Darwin

Sexual Harassment – Know where the line is

Who should attend: Any person interested in developing their knowledge of the law in this area but particularly Managers who are responsible for implementing policies and codes of conduct.

Despite being outlawed for over 25 years, sexual harassment remains a problem in our workplaces. In the last financial year, the NT Anti-Discrimination Commission reported a large increase in the number of complaints in this area. Sexual harassment comes at a considerable cost, both to affected individuals and to business. It is important that employers take active steps to prevent sexual harassment and respond effectively when it occurs.

This workshop will explore – What is sexual harassment; the current statistics; Federal and Territory laws that cover sexual harassment; workplace culture and how it can impact on behaviour; legal cases; liability of individuals and organisations and strategies to help minimise the risk of sexual harassment.

Duration: 2 hour workshop

Cost (incl GST): \$175 p/p

Date Darwin: Monday, 15 June 2015 (2pm to 4pm)

Venue Darwin: NDS Conference Room
Level 2, 43 Cavenagh Street, Darwin